



PO Box 268
 Jefferson City, MO 65102-0268
 (573) 634-5290 or Toll Free: (800) 392-6848
 Email: psrspeers@psrspeers.org
 Web site: www.psr-peers.org
 Fax: (573) 634-7934

For office use only	
Member number	
App(s) received	
Amount received	

Application to Purchase Credit for Military Service (Active Duty)

Member Name	Social Security Number
Mailing Address (check here <input type="checkbox"/> if a change of address) City, State	ZIP Code
Telephone Number Best time to call between 7:30 a.m. to 5:00 p.m.	Other Telephone Number Best time to call between 7:30 a.m. to 5:00 p.m.
This purchase applies to my membership in: <input type="checkbox"/> PSRS <input type="checkbox"/> PEERS	

Dates of Active Military Service		
List each period of active duty on separate line. If additional lines are needed, please make a copy of this form and attach.		
	Date Entered	Date Separated
1		
2		
3		
4		
5		

I certify that the information on this application is true and correct to the best of my knowledge. I further certify that I am not receiving, and will not receive, either retirement benefits or credit toward such benefits from any other retirement system or plan because of the active military service claimed above, except any benefit which may be payable by the government of the United States as either a military pension or a federal Social Security benefit.

I am aware that Missouri law does not permit the combined total amount of all types of purchased credit to exceed the amount of credit earned in PSRS or PEERS-covered employment, and that I cannot purchase credit from any source if the purchase would result in the accrual of more than one (1) year of credit for a school year. I understand that this purchase application is considered valid and on file when PSRS/PEERS receives the completed application in its entirety, including the documentation (DD214 or other military documents) satisfactory to PSRS/PEERS to verify my active military duty. I understand that this application will remain open until paid in full or the termination of my PSRS/PEERS membership through my retirement, withdrawal or death; that any remaining credit elected to purchase but not paid for will be recalculated each fiscal year using the contribution rate in effect and my highest salary rate on record; and that if partial payment is made, proportional credit will be granted.

I elect to purchase all or partial* _____ year(s) of creditable service for military service.

* Indicate amount of service you wish to purchase, if less than all eligible military service.

**I have attached a copy of my DD214(s), or other military document(s),
 pertinent to the period(s) of military service.**

X _____
 Signature of Member _____
 Date

Please keep a copy for your records.

AMI You will receive an official cost after the completed application is received by PSRS/PEERS.

For Office Use Only – to be completed by PSRS/PEERS
Do not write below this line.

Total Active Duty Service Eligible to Purchase: _____

Less credit previously purchased for Military Service: _____

Less credit elected with this application:

Remaining Military Service credit eligible to purchase: _____

Amount due if paid in full by: \$

Military Service Application #

Military Service Purchase Q & A

Q. Am I eligible to purchase credit for my active duty military service?

A. Yes, if—

You have active duty service in the armed forces of the United States of America and were discharged or separated from the armed forces by other than a dishonorable discharge;

You have at least one year of PSRS/PEERS service credit;
You have returned to PSRS/PEERS-covered employment **after** your active duty military service; and
You do not have credit with any other retirement system for the service except any benefit which may be payable by the government of the United States as either a military pension or a federal Social Security benefit.

Q. Will the purchase of active duty military service count toward vesting my PSRS/PEERS membership?

A. Yes.

Q. How is the cost to purchase active duty military service calculated?

A. The cost of your active military service is calculated using your highest PSRS/PEERS salary rate on record multiplied by the current contribution rate multiplied by the amount of credit you wish to purchase. The purchase application will have any remaining credit elected to purchase but not paid for recalculated each fiscal year using the contribution rate in effect and your highest salary rate on record.

Q. How can I pay for active duty military service?

A. Payment may be made by check, cashier's check or money order made payable to the System you belong to: either *PSRS of Missouri* or *PEERS of Missouri*. Also, the IRS allows PSRS/PEERS to accept "eligible rollover distributions" or "in-service trustee-to-trustee transfers" in payment of purchases. Please see the rollover/transfer information sheet for further details. Payment cannot be made through payroll deduction.

Q. How much active duty military service can I buy?

A. You may purchase any or all of your active duty service provided no more than one year of membership service credit shall be allowed for service in the armed forces or for a combination of service in the armed forces and actual PSRS/PEERS-covered service for any one school year. You must also have earned equivalent service credit for PSRS or PEERS-covered employment at the time of your retirement. Multiple applications are allowed. In most cases, the total of all types of purchased credit when added together at retirement cannot exceed in length your membership service credit for PSRS or PEERS-covered employment.

You can purchase credit in increments as small as one, one hundred thousandth (0.00001) of a year.

Q. What is my deadline to pay for active duty military service?

A. The application must be filed and paid in full prior to retirement. The application will remain open until termination of membership or until it is paid in full. Termination of membership occurs at retirement, death or withdrawal. Any payments made will be added to your account on the June 30 following receipt of the payment or prior to termination of membership, whichever occurs first. Payments for purchases of credit will not be refunded.

If partial payment is made and your membership is terminated, proportional credit will be granted.

NOTE: The Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) may apply if your military service was after December 11, 1994. Contact PSRS/PEERS for more information.

For additional information, call PSRS/PEERS toll free (800) 392-6848.